

PORT OF SEATTLE
MEMORANDUM

COMMISSION AGENDA

Item No.	<u>6e</u>
Date of Meeting	<u>June 22, 2010</u>

DATE: June 15, 2010

TO: Tay Yoshitani, Chief Executive Officer

FROM: Mary Gin Kennedy, Director of Commission Services

SUBJECT: Revised Request for Authorization for International Travel in 2010

ACTION REQUESTED: Request Commission authorization to update the 2010 international travel plan.

BACKGROUND:

Pursuant to Section 2 of Resolution No. 3195, at the beginning of each calendar year, the Port Commission is required to consider and approve a motion authorizing potential Commission international travel which can be anticipated for the year. The Commission authorized the 2010 travel plan on January 12, 2010, but authorization to update the travel plan to include an additional trip and an additional destination is now being sought.

It is recommended that Commission authorization be granted for the additional potential international travel to Canada outlined below and that the previously-approved travel to China be revised to reflect travel to China and Vietnam.

3rd Quarter:

2010 American Association of Port Authorities Annual Convention	Canada
International Trade Mission	China and Vietnam